Civica Authority Financials
Invoice Data Capture

ezescan.
making digital work

INTEGRATION BENEFITS:

✓ Effortlessly capture invoice data values from both scanned invoices and imported email attachments

✓ Search and validate supplier details

✓ Duplicate invoice checking

✓ Purchase order matching

✓ Process partial order matched invoices

✓ Process invoices without purchase orders

✓ Upload as transactions into Authority Financials and automatically initiate Authority Workflow

✓ Scan or import as many invoices as you like, there are no volume restrictions when using EzeScan.

Take the hard work out of your accounts payable processing with EzeScan!

With advanced automated invoice data capture and native integration with Civica Authority Financials, EzeScan delivers the fastest, most cost effective method available for you to ingest both hard copy and electronic invoices into your accounts payable workflow.

Effortlessly Capture Your Documents

Effortlessly capture invoices from hard copy scanners or digital born invoices via email or imported from a folder. EzeScan automatically extracts business critical information such as invoice number, invoice date and supplier name. Intelligent capture technology allows EzeScan to automatically detect values from any location on your invoices. With only one EzeScan job you can capture your selected invoice data values from all your vendor invoices without having to maintain multiple templates. Invoice data is automatically validated using database lookups to ensure data integrity is maintained and exceptions are flagged. By limiting the number of keystrokes or eliminating them altogether, EzeScan can deliver impressive productivity gains.
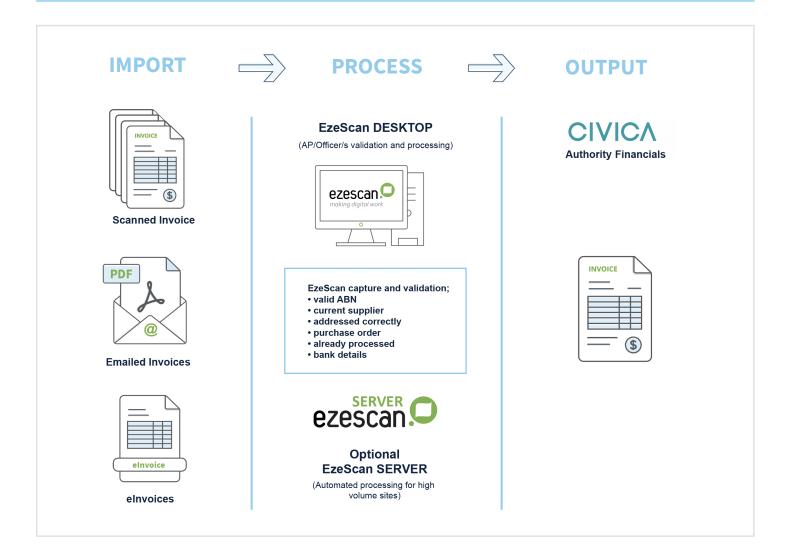
Automate Your Manual Workflows

Automate your accounts payable workflow with EzeScan. Automation includes the capture of emailed invoices from Office 365 mailboxes, invoice scanning, data capture, validation and upload to Civica Authority Financials. With EzeScan's process automation you can now achieve impressive gains in productivity and accuracy with little or no user input.

Integrate with Civica Authority Financials

EzeScan provides 'out of the box' native integration with Civica Authority Financials. With a highly configurable interface, EzeScan provides rapid deployment measured in days not months, eliminating the need for expensive and time consuming custom scripting or programming services.

▶ ▶ ▶ ▶ ▶ **Powering your business automation**

Deployment Options

IMPORT → PROCESS → OUTPUT

Scanned Invoice

Emailed Invoices

eInvoices

EzeScan DESKTOP

(AP/Officer/s validation and processing)

EzeScan capture and validation;
• valid ABN
• current supplier
• addressed correctly
• purchase order
• already processed
• bank details

SERVER
ezescan.

Optional
EzeScan SERVER

(Automated processing for high volume sites)

CIVICA
Authority Financials

INVOICE

The EzeScan Advantage

EzeScan provides fast, cost effective capture and business process automation solutions including simplified document back scanning, accounts payable, robotic process automation, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS capture. With thousands of installations in Australasia, North America and the UK, EzeScan is your ideal digital transformation provider.