ezescan
making digital work

M-FILES
INTEGRATION

M-Files

INTEGRATION BENEFITS:

- Centralised batch capture for high volume batch scanning of hardcopy documents, electronic files, emails and invoices.
- Decentralised adhoc capture for all your staff from any location, both hard copy and digital born
- Auto filing in the M-Files Vault using barcodes.
- Use inbuilt lookup functionality to speed up your document registration.
- Utilise EzeScan's "Quick Redact" feature for automatic black out of selected text or zones.
- Append or Prepend pages to existing M-Files records.
- Achieve digitisation records management compliance with out of the box PDF/A support.
- Ability to add a new value to an existing object type. e. g. new customer/vendor.

Take the hard work out of your record capture with EzeScan.

With advanced power indexing features and native integration with M-Files, EzeScan delivers the fastest most cost effective method available for you to capture and register both your hard copy and electronic documents directly into M-Files. Reduce the amount of time physically handling and processing your documents across your organisation for both high volume centralised capture and decentralised workgroup capture. With EzeScan software solutions you can transform and automate your manual business processes into highly intelligent digital workflows.

EFFORTLESSLY SCAN YOUR DOCUMENTS

Whether your scanning adhoc or high volume documents, EzeScan has the right solution for you. Scan your documents using EzeScan's professional production batch scanning capabilities, or import from a folder or direct from an email account. Save and reuse your scan job workflows including your digitisation standards and selected image enhancements. Numerous output image formats can be selected including TIF and text searchable PDF, PDF/A. EzeScan provides support for a large range of scanner hardware including multifunction devices.

EASILY CAPTURE YOUR INFORMATION

EzeScan's power indexing wizard guides an operator through the registration process capturing data when possible via zonal OCR or use of the OCR pen. Perform database lookups on the fly or select fields data via drop down menus. Define and reuse static metadata to limit the number of keystrokes or eliminate them altogether and deliver impressive productivity gains.

AUTOMATE YOUR WORKFLOWS

Automate your record digitising workflow with EzeScan. EzeScan provides batch scanning, batch folder/file import, image enhancement, data capture, validation and upload automation. Automatically apply your own business intelligence including file naming conventions and custom metadata, all designed to limit the amount of user intervention and excessive manual processing.

SEAMLESS INTEGRATION WITH M-FILES

EzeScan provides 'out of the box' native integration with M-Files. To the end user this means a seamless experience when registering both scanned or imported documents. With a highly configurable interface EzeScan provides rapid deployment measured in days not months.

DEPLOYMENT OPTIONS:

1 EZESCAN (PRO) WORKSTATION

Scan/import your documents into EzeScan and perform validation as you go

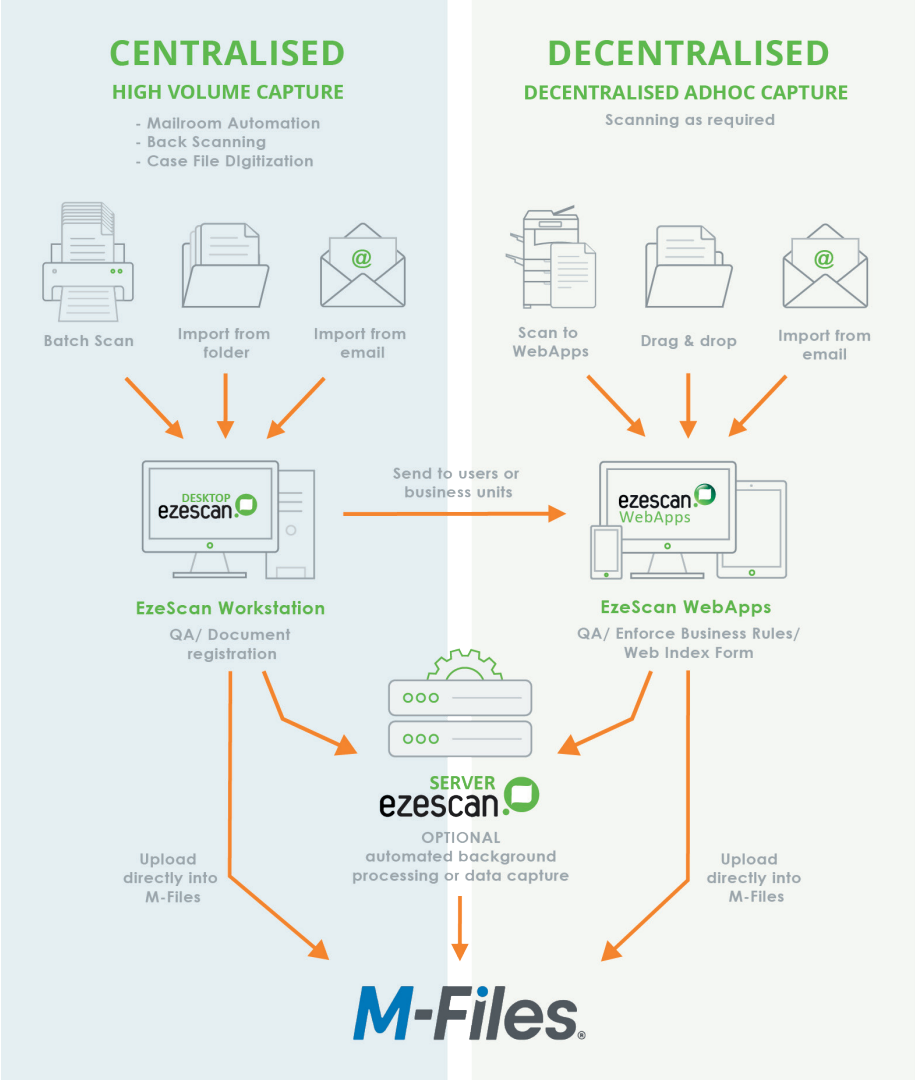
2 EZESCAN SERVER

SERVER ezescan

Automatically import your documents into EzeScan SERVER for validation

DEPLOYMENT & LICENSING

Flexible deployment and licensing options are available to suit your needs. These include named and concurrent licences for scan workstations, scan/index workstations and index only workstations. As a decentralised solution EzeScan SERVER can be deployed to provide distributed scanning from MFD's direct to M-Files or provide background processing for high volume production workflows. Further extend your enterprise digitisation capabilities with EzeScan's new WebApps which automatically align business processes with your record capture requirements.



THE EZESCAN ADVANTAGE

EzeScan provides fast, cost effective business process automation solutions including simplified document back scanning, accounts payable, robotic process automation, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS capture. With thousands of installations in Australasia, North America and the UK, EzeScan is your ideal digital transformation provider.

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