DocuShare Integration

ezescan.
making digital work

Take the hard work out of document scanning with EzeScan.
With advanced power indexing features and native integration with DocuShare, EzeScan delivers the fastest, most cost effective method available for you to scan and register both your hard copy and electronic documents.

EzeScan's DocuShare Integration enables you to:

- Batch scan, register and upload directly to DocuShare from one application

- Populate all standard and custom fields on DocuShare document types

- Auto filing using barcodes and/or zonal data recognition

- Automatic DocuShare collection and sub-collection creation

- Utilise a simple file/collection search within EzeScan enabling the storing of documents without the need to browse through the DocuShare collection hierarchy

- Annotate or revise existing scanned documents in DocuShare

- Append or prepend pages to existing scanned documents in DocuShare.

scan

Scan your documents using EzeScan's professional production batch scanning capabilities or import from a folder or direct from an email account. Save and reuse your scan job workflows including your digitisation standards and selected image enhancements. Numerous output image formats can be selected including TIF and text searchable PDF, PDF/A. EzeScan provides support for a large range of scanner hardware including multifunction devices. Scan and process as many documents as you want without any volume based restrictions.
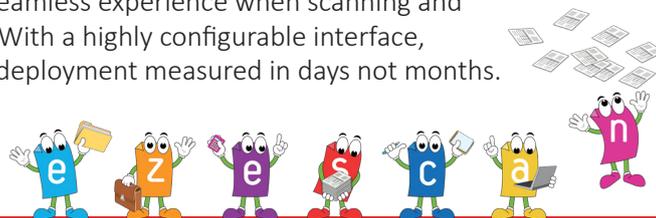
capture

EzeScan's power indexing wizard guides an operator through the registration process capturing data when possible via zonal OCR or use of the OCR pen. Perform database lookups on the fly or select field data via drop down menus. Define and reuse static metadata to limit the number of keystrokes or eliminate them altogether to deliver impressive productivity gains.

automate

Automate your digitising workflows with EzeScan. EzeScan provides scanning, image enhancement, data capture, validation and upload automation. All designed to limit the amount of user intervention, excessive manual processing and data entry.

integrate

EzeScan provides 'out of the box' native integration with DocuShare. To the end user this means a seamless experience when scanning and registering documents. With a highly configurable interface, EzeScan provides rapid deployment measured in days not months.

scan • capture • automate • integrate

Deployment & Licensing

Flexible deployment and licensing options are available to suit your needs. These include named and concurrent licences for scan workstations, scan/index workstations and index only workstations. As a decentralised solution EzeScan SERVER can be deployed to provide distribution scanning from MFD's direct to DocuShare or provide background processing for high volume production workflows. Further extend your business process digitisation with EzeScan WebApps, designed to make scanning even easier for your staff, anywhere, any time.

Modular design

EzeScan production capture solutions are built on our base product EzeScan PRO (which includes as standard batch separator technology, inbuilt OCR, and FOI/redaction capabilities). It can then be extended through the addition of optional power indexing and automated capture technologies. We have bundled the essential EzeScan modules required to batch capture, power index and upload to Docushare as a single product we call EzeScan IM Bundle (Information Management Bundle- EzeScan PRO + INDEX + ERC + UPLOAD + BARCODE). The EzeScan IM Bundle provides the capture interface to scan, QA and process batches of hard copy or electronic documents including email and their attachments. The power indexing wizard guides the operator to input, capture and validate data, database lookup, automatically name files and upload both scanned documents and index data seamlessly into Docushare at speeds previously unattainable. With this configuration you can type in an index value, choose a lookup list value, or capture index values from documents (using the inbuilt OCR module, or optional handwriting, tick box and invoice data capture modules) and then use them to populate respective fields in Docushare. You also have the choice to reuse fields automatically, or auto populate, saving considerable time not having to reselect the same values. Select an EzeScan IM Bundle today, safe in the knowledge that you can add modules for optional data capture technologies at a later time.

scan	capture	automate	integrate
• Batch scanning • Image enhancement • Save scan job profiles • Centralised and decentralised scanning solutions • Digitisation standards compliant • Support for any brand of scanner	• Reduce manual data entry - digital filing - mailroom automation - forms processing - invoice processing - back scanning solutions • Capture valuable data from your documents on the fly and streamline your document workflow	• Automated - batch scanning - image enhancement - data capture - document routing • Automated Upload to - DocuShare - other ECM/EDRMS - line of business applications - legacy databases - finance systems	• Native support for DocuShare and other ECM/EDRMS • Validate and return metadata from your databases • Integrated database lookups to eliminate manual data entry • Integrate with legacy databases • Move documents and data into your line of business systems and workflows

The EzeScan Advantage

EzeScan provides fast, cost effective business solutions including simplified back scanning, automation of invoice processing, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS imaging. Compatible with all major scanners and with thousands of installations in Australasia, North America, EMEA and the UK, EzeScan is your ideal production batch capture solution.

Who is Outback Imaging?

Outback Imaging is a research and development company specialising in document capture and business process automation. EzeScan is Outback Imaging's flagship document capture product suite. Our products enable clients to substantially reduce the cost of deploying data capture and information processing solutions for unstructured, semi structured, structured hardcopy and electronic documents including email.

To request an evaluation copy of EzeScan or to see a product demonstration please contact your local EzeScan representative.